



Adjustment of Document Cut-Offs for German Ports

Dear Customer,

With your cargo planning in mind, we have adjusted the **Document Closing deadlines**. This change provides you with additional time to submit your **Shipping Instructions (SI)**. However, please note that these are now **hard cut-offs**, meaning late submissions will result in no load due to immediate submission requirements to Customs.

Additionally, please note:

- We now exclusively accept digital, online, or EDI Shipping Instructions.
- Manual submissions are no longer accommodated.
- No Doc, No Load for Security Countries: If your Shipping Instructions are not submitted before the deadline, your cargo may not be shipped. Please make sure to adhere to the cut-off times to ensure smooth processing.
- To submit your Shipping Instructions, please use our Online Business Suite
- For guidance on our digital tools, visit our new <u>Shipping Instructions Site</u>, where you will find a tutorial video and a user guide.

For your reference, please find a list of ports affected by these changes:

- Hamburg
- Wilhelmshaven
- Bremerhaven

If you should have any questions concerning this topic, please reach out to our teams at your <u>preferred location</u> who will assist you based on your situation.